



Now Hiring! Position: Café Attendant

Grace Alyse Sweets is the home of gluten-free baking in Central Alberta. Our mission is to create better gluten-free foods that are sustainable and attainable for all. We are a family owned and operated business that has grown over the past 10 years from a kitchen table dream to a full-time café and catering service.

We're looking for trustworthy individuals who understand the varied paced of a café, are able to work independently, and can be professional while letting their personality shine. They will be organized, and appreciate operational processes and recordkeeping. We need people who understand the importance of keeping our facility wheat-free, because our customers depend on us to be.

Job Title:	Café Attendant	Location:	Red Deer
Wage:	Commiserates with experience.	Position Type:	0.8 FTE Monday through Friday 9:30am – 3:30pm

Job Description:

We are searching for an engaging and personable café attendant who is passionate about good food and better beverages. Our café attendant will greet customers, answer their questions, take orders and accept payments, and prepare and serve food and drinks. You will also maintain a clean and well-stocked workspace and dining area, update displays, and ensure the appearance of the café is professional and meets our high standard. The successful applicant will be committed to providing excellent customer service, be positive, friendly, knowledgeable, and polite.

This posting is for a "Café Attendant". Shift hours are 9:30am-3:30pm on weekdays. This position is not a keyholder, however opportunity for growth as the business expands is a high possibility. You should be organized, attentive, and understand appropriate checkout procedures. Previous barista experience not necessary, but is considered an asset. possess a strong understanding of baking techniques. A successful candidate will also perform other duties to ensure that customer needs are satisfied and the café is clean, presentable, well-stocked and operating smoothly.

Café Attendant Responsibilities:

- Welcoming customers, informing them about specials or new items, answering questions, and accepting orders and payments.

- Preparing foods, such as sandwiches or baked goods, and grinding and blending coffee beans, brewing coffee and tea, steaming milk, and serving items to customers.
- Packaging food and beverages for sale.
- Selling additional merchandise, with understanding of highlights and features.
- Cleaning and restocking work and dining areas, emptying trash and sanitizing equipment and utensils.
- Taking an active role in learning how to prepare hot and cold beverages, food preparation and presentation techniques.
- Updating signage and displays to attract customers and highlight specials.
- Taking inventory and replenishing items as necessary.
- Working as part of a fun, high-energy team.
- Adhering to all food safety regulations and quality controls.

Café Attendant Requirements:

- High school diploma or equivalent.
- Experience in food and beverage preparation or customer service preferred.
- Exceptional listening and communication skills.
- Ability to walk, bend, and stand for extended periods.
- Basic math and computer skills; capability to learn and utilize web-based order management system.
- Greeting customers, answering questions, making recommendations, accepting orders and payments, and providing exceptional customer service.
- Willingness to work as part of a high-energy, efficient team in a fast-paced environment.
- Shift Hours: Monday through Friday 9:30am-3:30pm. Flexibility to work around customer demands, including weekend and holiday overtime, may be requested. Statutory holidays are always off.

Applicants can send their resumes, complete with updated contact information and 2 references (one personal, one professional) to info@gracealysesweets.ca. We don't need a fancy cover letter – just give us a short paragraph about why you think you'd be a great fit.

We thank all applicants in advance for applying, however only those being considered for employment will be contacted. We are an equal opportunity employer willing to train, pay, and promote employees fairly and equally regardless of race, gender, sexual orientation, ethnicity, age, or any other label.